

**MINUTES FOR THE
OCTOBER 14, 2025
CITY COUNCIL MEETING**

1. Call to Order and Recording of Quorum.

The meeting was called to order at 4:00 p.m. and a quorum was established.

City Council Members Present

Mayor John Low

Emmy Ballantyne

Bill Mitchell

Peter Mako

Kate Lanfear

City Staff Present

City Manager, William Foley

Executive Secretary, Kristyn Schones

Fire Chief, William Knupp

Asst. Fire Chief, Justin Seibert

Police Chief, Gail Baham

Asst. Police, Chief, Gabriel Ortiz

Director, Rick Baldarrama

Attorney, Frank Garza

Others Present

Collier Bashara

2. Review/Action of minutes from:

a. September 8th Regular Meeting

The minutes were reviewed, Mayor Low asked for a motion to approve the minutes as submitted, Mitchell motioned, Mako seconded, all voted in favor, and the motion passed.

3. Comments by Citizens.

There were none.

4. Discussion/Action: Investment Policy Review

Foley advised the investment policy review is general housekeeping. There was discussion on bank account changes and ACH payments between the council and staff. Mayor Low asked for a motion to approve the minutes as submitted, Ballantyne motioned, Lanfear seconded, all voted in favor, and the motion passed.

5. Discussion from monthly reports as submitted in the council packets.

Foley advised the road project is 99.99 percent done and that the punch list was provided today. Mayor Low asked Foley if the approach from Tuttle Rd. to Harry Wurzbach was city property. Foley advised it was not brought into the plans and that part of the property is ours. Foley stated the Tuttle Rd. approach at Harry Wurzbach needs reviewing.

Baham advised rotating radar readers and signs. Mitchell stated he noticed low and or light activity in crime. Baham advised the department added an extra night watch officer. Council thanked Baham for her efforts on

reducing crime. Mayor Low asked if there were any questions, there were none. Mayor Low advised the next council meeting will be November 10th.

6. Adjournment

The meeting adjourned at 4:10 p.m.

ATTEST:

MAYOR

SECRETARY-MANAGER